

Tyngsborough Sewer Commission  
Meeting Minutes  
December 11, 2014 6:00 pm  
Location: Tyngsborough Town Hall, Inspectional Dept.

Commissioners Attending: Jeff Hannaford (JH), Fred Perrault (FP)  
Also Attending: Caryn DeCarteret, Administrator Paul Provencher, Assistant Superintendent  
Rosemary Blacquier & Jack Troidl, Woodard & Curran

**Call to Order** The meeting was called to order by Jeff Hannaford at 6:32 PM.

**Item 1) Citizen's Time** Ross Drew – 52 Mission Road  
Needs to connect to sewer as septic has failed Title V. Cannot afford the connection fee and drainlayer expense and wanted to take advantage of the covenant. Discussion regarding the letter from the Chelmsford Sewer Commission 3/22/04 outlining the cost to connect, letter from Charles Zaroulis dated 12/3/14 and the Chelmsford IMA for Mission Road dated 3/30/05. The Commission informed him that unfortunately, the IMA governs the connections for Mission Road and the current cost for Mission Road is determined by Chelmsford's last betterment which is approximately \$7,500, and to be paid to the Town of Chelmsford as per the Mission Road IMA. The Commission will contact Chelmsford on the homeowner's behalf to see if they will allow a payment plan.

**Item 2) Phase I West** Discussion regarding: Blasting  
Cost breakdown for Middlesex Road  
Bridgeview pump station upgrades  
Prevailing wages  
Option A & B per email from JT dated 12/11/14  
regarding construction costs  
CY 2015 SRF Intended Use Plan  
Fly over for Phase I & II

**Item 4) Phase II** Discussion regarding: Anticipated flow amounts. Calculations will be done by W&C using Assessor's data, GIS etc for flow and load which will include a list of properties and map. RB to prepare a contract to revise rules and regulations, will also include build out analysis. Contract would be approximately \$25,000. Admin to determine if there are available funds in Capital Improvement this FY.

**Item 5) Administrator's Report** Read into record  
Abatement: 270 Dunstable Road: Billed from sign off by Superintendent on 11/12/13. Should have been billed as of occupancy date of 8/21/14.  
**Motion by FP** to approve the abatement for 270 Dunstable Road in the amount of \$384.43.  
**JH: 2<sup>nd</sup>**  
**2-0-0**

**Item 6) Superintendent's Report** Read into record

**Item 7) Correspondence** None

Item 8) <b>Complaints</b>	None
Item 9) <b>New Business</b>	None
Item 10) <b>Old Business</b>	Assistant Superintendent's job description. To be discussed in Executive Session and with the Board of Selectmen.
Item 10) <b>Adjournment</b>	<b>Motion by FP</b> to adjourn at 8::33 pm. <b>2nd: JH</b> <b>Motion passes 2-0-0</b>